



# Welcoming All Children Back to School

Parent and Pupil Guide  
September 2020



## The 'New' Normal

- Our first priority is the safety of our pupils, families and staff members whilst at school.
- Behind the scenes, our staff have been working hard to implement measures to make our children feel safe and secure on their return to school.
- This means school life will look a little different from September, and this presentation highlights some of these changes - all of which have been made in line with the latest Government guidance for schools.

# Risk Assessments



- A full risk assessment has been carried out for all staff and pupils in school. This has been done in line with Local Authority, Government guidance and in conjunction with our Trust independent Health and Safety consultancy.
- Details of these risk assessments will be shared verbally with all of our pupils when they return to school in September.

## Social Distancing



- Pupils will be put into year group bubbles.
- Pupils will be kept apart wherever possible and will avoid mixing with pupils from other bubbles.
- Pupils will be asked to respect the personal space of other and will be reminded of the importance of hygiene.

# Hand Washing

- Pupils will be asked to wash their hands on arrival in school and regularly throughout the school day.
- Children will be taught and reminded of the recommended NHS technique for washing their hands.
- Posters with hand-washing instructions will be displayed around





## PPE (Personal Protective Equipment)

- Current government guidance states that PPE is not required in school.
- Any children arriving wearing a mask will be asked to remove it before entering school.
- School has been stocked with relevant PPE for specific situations where:
  - Children whose care routines already involve the use of PPE and will receive their care in the same way.
  - A child becomes unwell with symptoms of Covid-19 while in their setting and needs direct personal care until they can return home and a distance of 2 metres cannot be maintained.
- Any child travelling to school via public transport must wear their mask on the journey and remove it before entering the school.



# Uniform

- All pupils should attend school wearing full school uniform.
- On days where pupils have PE lessons, they will be required to arrive in school wearing their PE kit and will remain in their kit throughout the school day.
- Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

# Our School Uniform Reminder



## Boys

- Jumper– Royal Blue
- Shirt/Polo Shirt – Light blue/white
- Trousers – Grey or black
- Shoes – Black (No Trainers)
- Socks – Black/Grey/White

## Girls

- Cardigan/Jumper – Royal Blue
- Pinafore – Grey
- Skirt/Trousers – Grey or black
- Blouse/Polo Shirt – White or Light Blue
- Shoes – Low heeled, black
- Socks/tights – Black/Grey/White

**No jewellery allowed apart from stud earrings which can be removed or covered for PE and watches (no smart watches)**



# Illness



- **Pupils should not attend school if they have any symptoms of Covid-19.**
- Pupils should self-isolate at home if someone in their household has a confirmed case of Covid-19 or is showing symptoms [://www.gov.uk/government/publications/covid-19-stay-at-home-guidance](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance)
- Parents should inform school immediately of any suspected or confirmed cases of Covid-19 in their household.
- If a child develops symptoms whilst in school they will be moved to an isolated area where they will be supervised by a member of staff until they can be collected.
- All families must follow the NHS Test and Trace guidance in the event of someone in their household having a confirmed or suspected case of Covid-19, or if you have been contacted by NHS Test and Trace and have been in contact with someone who has had a confirmed case of Covid-19.
- More information on the NHS Test and Trace system can be found below:
- <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/>

# Remote Learning



- Where children are unable to attend school due to having to self-isolate, they will be set work to do at home by their Teacher.
- Work is likely to be set via our Office 365 Pupil Platform. Pupils are able to access this online system via a school email address that will be shared with them and Teachers can set and mark work remotely. Free training and support for families is available here: <https://learn.tablet-academy.com/free-support/>.
- More information and a FAQ sheet on remote learning is available from our school office.
- In the event of a local lockdown, alternative provision will be in place to ensure that all children are able to continue their learning from home.



## Lesson Time

- All classrooms have been re-arranged so that pupils face the front of the class.
- Windows and doors will remain open as much as possible to provide ventilation throughout the school day.
- Pupils must sit in their designated seating plan.
- Learning areas will be disinfected before and after each period of use throughout the day.
- Please add more information in relation to your individual school risk assessments



## Movement Around School

- Where possible, we have a one way system in school.
- When leaving the classroom for play and lunchtimes the children will exit the classroom via their external door to avoid year group bubbles coming into contact within corridors.
- We now have a one-way system for entering and exiting the school site.
- Anyone entering the site will need to enter via the main top gate on Underhill Lane follow the path down onto site and walk around, exiting via the carpark gate exit.



## Toilet Visits

- Wherever possible, children should not be leaving their lessons to go to the toilet.
- Only one pupil per year group bubble will be able to go to the toilet at a time.
- All children will be encouraged to make use of their break and lunch times to go to the toilet.
- Pupils will be required to wash hands thoroughly after using the toilet.



## The School Day

- Only one adult will be allowed on the school site for each family when dropping off or collecting children at school.
- All parents must maintain 2 metre social distancing from others on site.
- Parents are asked not to wait around on the school site and to make their way home as soon as their children have been dropped off or collected.



# The School Day

	<u>Monday – Thursday</u>		<u>Friday</u>	
<u>Year Group</u>	<u>Drop off time</u>	<u>Pick up time</u>	<u>Pick up Time on Friday</u>	<u>Drop off/ Pick up Points</u>
<b>Terrific for Twos</b>	8.30am	11.30am	11.30am	EYFS Gate
<b>Nursery</b>	8.30am	11.30am	11.30am	EYFS Gate
<b>Year 6</b>	8.35am	2.55pm	1.00pm	Upper KS2 Gate
<b>Year 1</b>	8.40am	2.55pm	12.55pm	KS1 Gate
<b>Reception</b>	8.45am	3.00pm	12.50pm	EYFS Gate
<b>Year 3</b>	8.50am	3.05pm	1.05pm	KS1 Gate
<b>Year 5 J</b>	8.55am	3.10pm	1.10pm	Upper KS2 Gate
<b>Year 5 T</b>	8.55am	3.10pm	1.10pm	EYFS Gate
<b>Year 2</b>	9.00am	3.15pm	1.00pm	KS1 Gate
<b>Year 4</b>	9.05am	3.20pm	1.15pm	Drop-off: EYFS Gate Collection: Library exit



# Assemblies

- School assemblies will not be taking place as they normally would.
- Any assemblies will take place in allocated bubbles and will happen via Teams.
- Pupils will still receive their Star of the Week and Good to be Green awards.
- There will be no singing in school until Government guidance states otherwise.



# Break and Lunchtimes



- Break and Lunchtimes will be staggered.
- Each class will be given designated times on the playground and an allocated time to eat in the hall at lunchtimes.
- Each year group bubble has their own allocated playground/area for outdoor playtimes and lunchtimes.





# Curriculum

Parents/carers will receive a year group curriculum newsletter within the first few weeks of the children returning to school. This will provide further information on our recovery curriculum and what the children will be learning during the first term.

Once the children have settled back into school, teachers will assess the children to identify gaps within their learning due to the impact of Covid-19 school closure.

## School Trips

Currently all trips and visits have been cancelled for the Autumn term and this will continue to be reviewed in line with future guidance.

Overnight residential trips are not yet permitted as per Government guidance.





# Pupil Attendance

- School attendance will be mandatory again from the beginning of the Autumn term. This means from that point, the usual rules on school attendance will apply, including:
  - parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
  - schools' responsibilities to record attendance and follow up absence

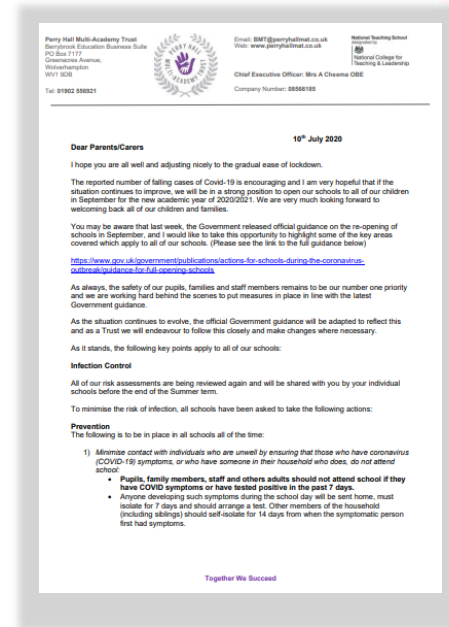
# Newsletters and Important Updates



Please look out for regular newsletters updates.

You can expect to receive these via:

- Our school mobile app
- Our school website ([www.berrybrookprimary.org.uk](http://www.berrybrookprimary.org.uk))
- Text message
- Emails



**Please make sure your contact details are up to date on our school records to ensure you don't miss out on any important updates. We require at least 2 contact details per child.**

**We will no longer be issuing paper correspondence or letters.**



## Transport to and From School

All families are encouraged to avoid using public transport to travel to and from school wherever possible.

If it is possible for you to walk or cycle to school, then please do so.

All families using public transport to travel to and from school, please refer to: <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

# Pupils at Home



- All of our pupils are taught the importance of our school core values and are expected to make sensible choices when they are outside of school.
- We urge all children and their families to follow Government guidance at all times in relation to avoiding the spread of Covid-19.
- All parents/carers should also closely supervise their children when using the internet or any social media sites.
- For more information:
- <https://www.internetmatters.org/advice/>



# Visitors in School



**We will not be accepting any meetings with parents/carers or visitors in school unless a prior appointment has been made.**

- Remote online meetings via Microsoft Teams are strongly encouraged as an alternative to face to face meetings, and visitors will be invited to communicate with school using these methods wherever possible.
- Appointments with staff members can be made for before or after school via a telephone call to our front office or via our class email addresses.
- **All adult visitors in school will be expected to wear a mask.**



# Before and After School Clubs

Breakfast club will commence on **Monday 7<sup>th</sup> September**

Times: 7.45am -8.35am

Cost: £2 per day per child.

If you wish for your child to attend Breakfast Club, please ensure their place is pre-booked and paid for via Parentpay. Please contact the front office if you require any support with this.

Telephone number: 01902 558556

Email Address: **[berrybrookprimaryschool@wolverhampton.gov.uk](mailto:berrybrookprimaryschool@wolverhampton.gov.uk)**

There will no after school clubs during the first term. This will be reviewed during the term.



## Finally...

We are delighted to be finally welcoming all of our children back into school this September.

We would like to reassure you that the safety of our children, families and staff remains to be our highest priority, and will be at the forefront of any decision we make in relation to school life.

We appreciate that there will be lots of changes in school this September, and we hope this presentation has helped to alleviate some of your questions or concerns. As always, please do not hesitate to contact us if you require any further information.

add number or email address